

PiCSA Annual General Meeting 28 October 2025			
Chairperson:	Miriam Norman	Date and Time:	28/10/2025 7:30pm AEDT
Venue:	Zoom	Minute Taker:	Tina Hetherington
Present:	Alicia Donovan, Angela Day, Christian Johnson, Dean Metwally, Jason Caruso, Jenny Fong, Julieanne Cantwell, Karpagavalli Kanagarajan, Laura Best, Luke Shanahan, Miriam Norman, Mitchell Hubble, Pepita Everingham, Rachael Hellyer, Sam Burgoyne, Srikrishna Telaprolu, Stephanie Mac, Tina Hetherington, Yasemin Jusufovic		
Proxy voting:			
1.0	Welcome & Apologies		
	Chairperson	Miriam Norman	
	Acknowledgement of country		
2.0	Minute Confirmation		
2.1	Minutes to confirm from previous meeting Minutes from last AGM confirmed by Miriam Norman and Tina Hetherington	All	
3.0	ORDINARY Business		
3.1	Chair Update Working together and Identity 2025 Achievements • Strategic plan • CIED competency protocol • Education Meetings • Government recognition through AHPA • Support of regulation	Miriam Norman	
3.2	Secretary Update 2025 Highlights Governance and Compliance • 3 board meetings • AGM • Member register • Policies updated • Compliance Projects and Advocacy • AHPA membership • CIED working group Events and CPD What’s next • More competency documents	Jenny Fong	

	• Stronger relationship with AHPA • Build a stronger Cardiac Physiology community	
3.3	Treasurer update Expenses stayed stable Income greatly increased Projected 2026 budget Objectives 2025-2026 • Visibility at conferences • Scholarship fund • Co-host education events Gros Profit \$28 443.59 Operating Expenses \$18 693.97 Net Profit \$9 749.62	Bianca Coelho
3.4	Strategy Update Development of CIED Competency document Education • PiCSA monthly webinars, Clinical Physiology Education Hub, CIED Masterclass and CSANZ Advocacy • AHPA Increase membership	Luke Shanahan
3.5	ACCP Update PiCSA thanks Pepita Everingham for providing an outline and update on the ACCP and it's activities in 2025.	Pepita Everingham
3.6	Education Update Member Shoutouts Board Director Support through Australian Executive Services Improved financial tracking Scholarship Fund Evaluation of education strategy	Sam Burgoyne
3.7	Membership Update Membership numbers steady growth at 15% Growth in SA, WA and NT member numbers PiCSA member benefits and value	Tina Hetherington
3.8	Annual General Meeting Voting Acknowledge Leah Giles for her role as Treasurer	Miriam Norman

	Miriam Norman and Tina Hetherington stepdown as of 28/10/25 Sam Burgoyne announced as new PiCSA Chair New board member election Nominees: Bianca Coelho The proposed motion was carried, with over 75% of members in attendance voting in favour.	
3.9	Closing Thank you to all attendees Meeting closed 8:30pm AEDT	Miriam Norman
4.0	Next Meeting	
	Next meeting scheduled for:- Early November 2026. Date: TBA Time: Venue: Chair: Minutes:	