

PiCSA AGM Minutes

Date: 4 December 2024

Chairperson: Miriam Norman

Venue: Zoom

Minute Taker: Jenny Fong

1. Welcome & Apologies

- Chairperson: Miriam Norman
- Acknowledgement of Country

2. Minute Confirmation

- Minutes from the last AGM confirmed by Miriam and attendees.

3. Ordinary Business

3.1 Chair Update

- **Professional Identity & Recognition:**
 - Updates provided on professional identity and recognition initiatives.
 - **2025 Goals:**
 - Adhere to strategic plan.
 - Finalise CIED competency protocol and course.
 - Introduce university-based units.
 - Hold monthly education meetings.
 - Collaborate with CSANZ.
 - Organise a CIED masterclass.
 - Plan a combined conference on cardiac, respiratory, neuro, and sleep physiology.
 - Seek government recognition and support for regulation.
- Voting process and rule changes explained (see 3.6 for details).

3.2 Membership Update

- Membership numbers steadily rising to near all-time highs.
- 80% of members now on auto-renewal.

3.3 Treasurer Update

- Annual surplus: **\$6,239.14**
- Current balance: **\$87,724**

3.4 Strategy Update

Focus areas:

1. Education
2. Representation
3. Membership growth

3.5 Education Update

- Board members attended AES education sessions.
- Member shoutouts for contributions.

4. Special Resolutions

Membership Categories (Rule 8):

- Improved descriptions for clarity.
- "Associate" renamed to "Early Career" membership.
- Industry members integrated into existing categories.
- Minimum requirement: Undergraduate degree for professional and early career membership.
- Aligned changes for Allied Health Professions Australia (AHPA).

Membership Applications & Renewals (Rules 9 & 12):

- Streamlined online applications and auto-renewals.
- Inclusion of international members.
- Reciprocal agreement with New Zealand SCT: Free Affiliate membership.
- Conflict of interest provisions for voting.

General Meeting Quorum (Rules 31 & 35):

- Quorum updated to 10 members (instead of 10% of voting membership).

Terms of Office for Directors (Rules 51 & 53):

- Director terms increased to 3 years (from 2).
- Maximum of 3 consecutive terms (9 years).
- Transitional provisions to support the changes.

Minor Updates:

- Modernised references and grammar improvements.

All changes approved without objections.

5. Elections

Re-elected Board Members:

- Miriam Norman
- Jenny Fong

Newly Elected Board Members:

- Jordan Jago
- Alicia Donovan

All elected without objections.

6. ACCP Update

- Erin Davison provided an update on ACCP activities for 2024.

7. Closing

- Thanks to all attendees.
- Minutes and key updates to be shared with members.

During the meeting, a technical interruption occurred due to a Zoom security breach, and a new meeting link was promptly issued to resume proceedings without significant delay.