

## PiCSA AGM November 2023

Chairperson:	Miriam Norman	Date and Time:	2 December 2023 10.30am
Venue:	Zoom	Minute Taker:	Jenny Fong
Apologies:			
Present:	Miriam Norman, Tina Heatherington, Jenny Fong, Sam Burgoyne, Leah Wollin (nee Giles), Bianca Coelho, Luke Shanahan, Denise Bridges, Yasemin Jusufovic, Kim Prince, Malcolm Dennis, Alison White		
Proxy voting:			
1.0	WELCOME & APOLOGIES		
	Chairperson		
	Acknowledgement of country		
	Thank you Alison for a great presentation on Reflection in the Clinical Workplace		
2.0	MINUTE CONFIRMATION		
2.1	Minutes to confirm from previous meeting	All	
	Minutes from last AGM confirmed by attendees		
3.0	ORDINARY BUSINESS		
3.1	Chair update  Big focus on visibility  Industry employed Cardiac Physiologists are eligible for full voting membership. Thank you to those who have worked with us furthering communication.  Thank you to Dean Metwally for his work with PiCSA.  Thank you to the PiCSA board for continuing support.  Thank you to clinical advisors  Thank you to Gareth Wynn and Lee Nedkoff.  Additional thanks to all who have supported PiCSA and cardiac physiology  Thank you to all industry support and affiliate groups.		Miriam Norman

	<p>Up next in 2024: outwards focus. Working and partnering more closely with the SCT. Many documents and projects ahead.</p>	
3.2	<p>Secretary update</p> <p>No secretary update this year</p>	Jenny Fong
3.3	<p>Membership update</p> <p>Membership now renews 12 months after date of payment.</p> <p>Categories have not changed, however will be changing moving ahead.</p> <p>Membership fees remain low</p>	Tina Heatherington
3.4	<p>Treasurer update</p> <p>\$-4332.59 for this year</p> <p>Biggest spend was on the website.</p> <p>Current assets \$75956.45</p> <p>Suggestions on use of funds is welcome would be appreciated</p>	Leah Giles
3.5	<p>Professional Development update</p> <p>Staying connected:</p> <ul style="list-style-type: none"> <li>• Members, industry, chiefs, universities, education providers</li> <li>• Using census, social media, PiCSA board communications, newsletter</li> </ul> <p>Needs:</p> <ul style="list-style-type: none"> <li>• Education, support with registration, advertising, student placements</li> <li>• Board members need education on being a directors, understanding of board requirements</li> </ul>	Sam Burgoyne
3.6	<p>Entry pathway document summary</p> <p>Created to meet needs on definition of qualifications and pathway of the profession.</p> <p>Draft has been sent out and feedback will be open for 1 week, closing 8<sup>th</sup> of Dec.</p>	Luke Shanahan
3.7	<p>Professional Standards committee update</p> <p>Currently working on collating data from cardiac sonographer quality survey</p> <p>If interested, please consider joining the PSC</p>	Miriam Norman

3.8	<p>Board member re-elections</p> <ul style="list-style-type: none"> <li>• Leah Giles</li> <li>• Sam Burgoyne</li> </ul> <p>New board member election</p> <ul style="list-style-type: none"> <li>• Luke Shanahan</li> </ul>	Miriam Norman
3.9	Presentation from Malcolm Dennis on ECG features of RV arrhythmic disease	Malcolm Dennis
3.10	<p>Closing</p> <p>Thank you to all attendees</p> <p>Minutes and snippets to be shared with members</p>	Miriam Norman
4.0	NEXT MEETING	
	<p>Next meeting scheduled for:- Early November 2024.</p> <p>Date: TBA</p> <p>Time:</p> <p>Venue:</p> <p>Chair:</p> <p>Minutes:</p>	